



WE ARE HIRING, SO COME JOIN OUR TEAM!

POSITION: TEEN MANAGER

FULL-TIME POSITION: (40 HOURS PER WEEK)

SALARY RATE: \$30,000.00

APPLICATION DEADLINE: POSITION WILL BE ADVERTISED UNTIL FILLED.



SCOPE OF WORK

- Work involves the responsibility for supervising library support staff, coordinating with other library services and directing teen and Creative Studio programs.
- Duties include selecting and maintaining materials for the teen and Creative Studio collections.
- The work requires that the employee have considerable knowledge, skill and ability in every phase of the public library field, particularly as it relates to teen library services.

REQUIREMENTS

- Previous work experience in a public library plus supervisory experience is preferred. An equivalent combination of education and experience related to the position may be accepted.
- Initiative to develop short and long-term development and operations plans and programs for a teen library service.
- Considerable ability to establish and maintain effective working relationships with superiors, subordinates, associates, officials of other agencies and the general public. A positive attitude and be cooperative, flexible, team oriented, and customer driven.

For a full list of responsibilities and desired skills and abilities visit our website.

Applications accepted in person at the Library or apply online at www.kinsmanlibrary.org. Must be 18 years or older to apply.

WE LOOK FORWARD TO HEARING FROM YOU!

Learn more at www.kinsmanlibrary.org or call 330-876-2461